

CURRENT MEMBERSHIP DUES AND BENEFITS

Membership Dues for LIBOR Members

New Members	\$115.00 annually
Renewals	\$100.00 annually *due by 12/31
Affiliate Members	\$150.00 annually

Members shall have use and access to the LICN website for search and promotion of their properties.

Members shall be eligible to attend any social functions sponsored by the LICN.

Members shall be eligible to be reimbursed up to \$50.00 annually for proof of completion of approved Commercial Continuing Education courses.

Members shall have the right to vote in General Membership Elections.

Sponsors, Members and Affiliates are encouraged to bring their own guests, promote New Memberships and Encourage New Sponsorships

Expense reimbursements must be submitted within 60 days of outlay.

SPONSORSHIP DUES & BENEFITS

2008 Sponsorships \$500.00 (five hundred dollars)

- 1) Sponsors are welcome to attend all networking meetings
- 2) Sponsors are invited to attend and display at our cocktail events and may have up to 2 (two) representatives, for no additional charge.
- 3) Sponsors may invite guests to breakfast networking meetings for the current fee of \$15.00 per guest, per meeting.
- 4) Sponsors shall receive recognition and representation on the LICN website.
- 5) Sponsors can contribute to the LICN newsletter in the "Sponsor's Corner" columns.



LONG ISLAND COMMERCIAL NETWORK

GUIDELINES &
PROCEDURES
2008

LONG ISLAND COMMERCIAL NETWORK

ETHICS AND PROCEDURES

January 2008

The purpose of the committee is to introduce and maintain the procedures and guidelines for the organization, and to be aware of any complaint to LIBOR or NYSAR, regarding the ethical behavior of its members, as may affect the LICN.

Ethics Code and Professional Practices shall be administered by Long Island Board of Realtors, to its members. Should any matter not be governed by that body, LICN Ethics may advise as to where the matter may be referred, for further action. This Ethics Committee does not function as a disciplinary vehicle.

January 2008

Lois D Thompson, Ethics Chair
Philip Maisch, Ethics Member
Jerome Shagam, Ethics Member



MEMBERSHIP NETWORKING MEETINGS

Introduction & Greeting by the President or Presiding Officer

Review of Old & Introduction of New Business

Education Segment

Begin Networking Opportunity for Members

Members shall : State their name and telephone number at both the beginning and end of their presentation

Members shall limit their presentation to not more than 3 (three) minutes

In order to avoid noise & distracting cross-talk, please write the property info in which you are interested on the back of your business card and hand to the presenter.

Please provide flyers for your properties or business on the display table provided.

If you have a flyer on the display table, you may wish to limit your presentation to a briefer summary, and encourage those interested to pick up the flyer.

If your presentation runs too long, a board member may ask you to conclude.

Commercial Properties only including multi-family of 5 or more units.

E-MAIL PROCEDURES & PROTOCOLS

Members of the LICN shall have access to the LICN website, which offers a “Broadcast” email feature to promote properties.

In order to make this a useful tool, members are asked to put the following information in the “header” field:

Sale or Lease

Type of Property i.e.

(retail, office, industrial, land, etc)

Location (town or village)

Size (e.g. 2000 SF, 10,000 SF, ½ Acre etc.)

You may also include any pertinent facts that are of interest.

A full description should follow and attachments or flyers are encouraged.

Please do not “broadcast” the same haves and wants too frequently, as it tends to dilute reader interest.

***When you are responding to a “need” and your relationship with the seller/landlord/buyer/tenant is not direct, then, in ADVANCE of disseminating any information, you have the OBLIGATION to disclose if you expect to receive compensation (e.g. a referral fee) from the agent who has posted the need.**

